

Internal Quality Assurance Cell (IQAC)

Date: 19/08/2021

The 3rd meeting of IQAC is scheduled to discuss the points mentioned in the agenda below. It will be chaired by the Director of college.

The details of the meeting:

Date: - 21/08/2021

Time: - 2:30 pm

Venue: - Online (Google Meet)/Offline(Exam Control Room)

All the members are requested to remain present for the meeting.

Agenda:-

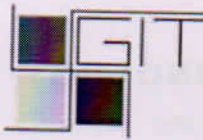
1. To brief about aims and objectives of constituting IQAC and to present the existing status, initiatives taken and best practices followed as this is the first meeting with external members.
2. To formulate a uniform mechanism for student feedback collection.
3. Mapping of CO & POS as per accreditation criteria.
4. NBA Accreditation evaluation procedure adopted/implemented as per NBA Criteria in CE & IT Departments.
5. Any points with permission of chair.

Prof. Madhuri Chopade

IQAC-Coordinator

Dr. H. N. Shah

Director



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting

Date: 24/08/2021

The 3rd minute of the meeting of the Internal Quality Assurance Cell dated 21st August 2021, Time: 2:30 pm ,Venue: Exam control room

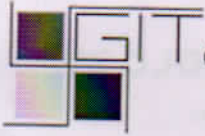
With the permission of Dr. H N Shah, Director, GIT, Chairman of GIT-IQAC cell the meeting has started. Prof. Madhuri Chopade, coordinator GIT-IQAC cell welcomes External experts and IQAC members.

Agenda 1:-To brief about aims and objectives of constituting IQAC and to present the existing status, initiatives taken and best practices followed as this is the first meeting with external members.

Prof. Madhuri Chopade briefed about the aim and objectives of GIT-IQAC cell. Prof. Chopade also briefed the achievement of IQAC cell till date with existing status and best practices followed. Prof. Chopade introduced IQAC members to the external experts Mr. Hetal Shah.

Agenda 2:-To formulate a uniform mechanism for student feedback collection.

Prof. Harshal Oza, co-coordinator GIT-IQAC cell presented the draft feedback form for students to formulate a uniform mechanism for student feedback collection. Prof. Oza presented and explained the criteria of two separate forms to collect feedback from students. One form was for evaluation of performance of teachers including the criteria like time sense, subject command, class control, evaluation, teaching method, cooperative attitude. Another form was for evaluation of performance of respective department of students and institute. Prof. Oza presented 14 criteria of evaluation for the department and 10 criteria of evaluation for the institute. Prof. Oza invited experts for their valuable suggestions.



Mr. Hetal Shah, CEO of corporate munim, External expert of GIT-IQAC cell suggested to not disclose the identity of students for his feedback because he believed that if identity is relieved then the purpose of this form may not be fulfilled. Mr. Shah suggested that the feedback form should be effective.

Prof. Hardik Bhatt, HOD EC Department, suggested that we can keep this feedback form as optional.

Dr. H N Shah asked Dr. Nisha Khurana, member of the GIT-IQAC cell to give her suggestions.

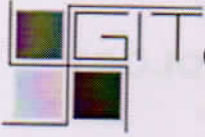
Dr. Nisha Khurana, Associate professor suggested to mention comments only in feedback form like excellent, very good, etc. not to mention their marking scheme. This feedback task will be given to senior faculty members of the department.

Agenda 3 & 4:-Mapping of CO & POS as per accreditation criteria. NBA Accreditation evaluation procedure adopted/implemented as per NBA Criteria in CE & IT Departments.

Prof. Hardik Bhatt, coordinator GIT-Accreditation committee, gave a presentation on "GIT @ NBA Accreditation. Prof. Bhatt gave a brief introduction about Accreditation and its objectives, policy and procedure, expected outcomes, institute level accreditation committee, target stakeholders, Self-assessment report (SAR). Prof. Bhatt briefed about Accreditation activities in GIT till date like standardised various forms and formats, arranged expert talk and two days sttp, developed various clubs for development of faculties and students.

Mr. Hetal Shah, CEO of corporate munim, External expert of GIT-IQAC cell advised to apply the approach from bottom (stakeholder) to top. Mr. Shah also motivated faculties to upgrade their knowledge with the latest technology.

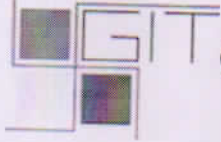
Dr. Shah suggested that whatever we discussed should not be just on paper, the execution part plays an important role. Dr. Shah also suggested that the more focus on students' development



and outcome based education as Prof. Bhatt mentioned in his presentation. Dr. Shah advised to give more focus on student project work.

Dr. Shah invited the external expert to give some of his insight about student' project.

Mr. Shah suggested that students should be aware of the market requirement and new technologies which are trending in industries so that their interest can be built up.



MANAGED BY PLATINUM FOUNDATION
GANDHINAGAR INSTITUTE OF TECHNOLOGY

"WHERE SUCCESS IS A TRADITION"
(Approved by AICTE and Affiliated to Gujarat Technological University)

GIT IQAC Cell

Quarterly Meeting 21/08/2021

Name	Designation	Position in IQAC	Signature
Dr. H N Shah	Director, GIT	Chairperson	
Mr. Hetal Shah	CEO, Nutec Infotech	Industry Expert	— Online —
Dr. S D Panchal	Professor & Director, GTU	Academic Expert	— Absent —
Prof. Madhuri Chopade	Asst. Professor	Coordinator	
Prof. Harshal Oza	Asst. Professor	Co-coordinator	
Dr. Nisha Khurana	Associate Professor	Member (IT)	
Dr. Nimesh Gajjar	Associate Professor	Member ME	— Absent —
Dr. Virendra Chavda	Associate Professor	Member MBA	
Prof. Sumedha Mahajan	Asst. Professor	Member CL	
Prof. Ruchir Parikh	Asst. Professor	Member ME	
Prof. Margil Shah	Asst. Professor	Member CE	— Online —
Prof. Ashish Pandya	Asst. Professor	Member EC	
Prof. Naitik Trivedi	Asst. Professor	Member EE	— Online —
Prof. Hardik Bhatt	Asst. Professor	Coordinator GIT- Accreditation cell	

Director
Dr. H. N. Shah