



### GIT IPR Cell

12<sup>th</sup> December 2019

The meeting of GIT IPR Cell is scheduled to discuss the points mentioned in the agenda below.  
It will be chaired by Dr. H N Shah, Director of the institute.

The meeting details are as follows:

Date: 17/12/2019

Time: 10 AM

Venue: Director's Office

All the members are requested to remain present.

#### Agenda:

- 1) Discuss IPR policy draft
- 2) Formation of IPR Cell and discuss the action plan
- 3) Patent awareness workshop

Prof Jyotin Kateshia

GIT IPR Cell

Dr H N Shah

Director



**GIT IPR Cell  
Minutes of Meeting**

<b>Date:</b>	17 <sup>th</sup> December 2019
<b>Time:</b>	10:00 AM
<b>Facilitator:</b>	Prof Jyotin Kateshia
<b>Location:</b>	Director's office
<b>Agenda:</b>	1) Discuss IPR policy draft 2) Formation of IPR Cell and discuss the action plan 3) Patent awareness workshop

The minutes of the meeting held on 17/12/2019 are as follows:

The institute level IPR committee meeting was started with the permission of the Dr H N Shah, Director of the Institute. Prof Jyotin Kateshia and Prof Mrugesh Khatri discussed the following points during the meeting.

**Agenda 1: Formation of IPR Cell and discuss the action plan**

Dr H N Shah, Director, GIT has discussed about the intellectual rights for the student projects. In the addition he emphasized to create culture of the IPR in the institute. He also appointed coordinator of the IPR Cell and insisted to cultivate the culture of the innovation at institute.

**Agenda 2: Discuss IPR policy draft**

The policy points were discussed and draft of various forms (the non-disclosure agreement design, and the patent search forms, patent application) were discussed. Director sir emphasized on rigorous patent search and the focus on the innovation of the student project. He also discussed about the patent commercialization procedure.

**Agenda 3: Patent awareness workshop**

To aware about the intellectual property rights, director sir insisted to plan and execute the webinar.



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The requirement of the patent, copy rights, design patent, industrial design patents, geo graphical indication need to be considered for the content of the webinar. The director sir insisted to add hands on practice on patent drafting.

A handwritten signature in blue ink, appearing to read 'Jyotin Kateshia', written over a horizontal line.

Prof Jyotin Kateshia

GIT IPR Cell

A handwritten signature in blue ink, appearing to read 'H.N. Shah', written over a horizontal line.

Dr H N Shah

Director