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Policy for Obtaining No Objection Certificate (NOC) for University Transfer

The purpose of this policy is to provide provisions for permanent transfer of students from Gandhinagar University, after completion of First year / Second Semester.

A. Eligibility criteria for the student transfer considering Academic Performance at Gandhinagar University:

- The student must maintain a minimum of 75% attendance throughout the academic session.
- The student should possess a good academic record.
- The student must bear a good and moral character along with behavioral mannerisms throughout the session.
- It is mandatory for the student to pass all the papers till the previous semester/year as applicable.
- The student must obtain a no dues certificate from the concerned department and University administrative units.
- The student must not participate in any anti-social activities.
- The students must not promote or engage in drug use or related activities.

B. Points to be considered:

- a. The transfer shall be permitted only after verification by the university equivalence committee before the start of 2nd year/3rd semester, 3rd year/5th semester. No transfer shall be permissible in 4th year/7th Semester.
- b. Transfer shall be allowed on serious medical grounds, only such cases approved by a medical jury/ board shall be considered accordingly based on the recommendations of the University management.
- c. Students suffering from chronic disease.
- d. Death of a parent.
- e. Any transfer case as recommended by the Women Development Cell followed by the due procedure.



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- f. No transfer for lateral entry students. Student admitted through transfer to the Gandhinagar University in 3rd Semester will not be eligible for NOC apart from the cases related to chronic diseases or death.
- g. Mere submission of application for university transfer does not confer any right and claim by the candidate for such transfer.

The equivalence committee of the university shall be competent to allow transfer of students based on above information. If transfer is requested for any other reason the equivalence committee shall forward the case to Hon'ble Vice-Chancellor for his approval after examining other eligibility conditions.

C. Required documents at the time of submission of the application

- a. List of supporting documents:
 - 1. Marksheets of all past semesters with no result awaited/failed.
 - 2. Copy of ID card
 - 3. Copy of Aadhar
 - 4. Copy of Fee Receipts of all past semesters
- b. Certificate of medical illness by authorized government medical board.
- c. Death certificate of Parent/ guardian/close kin (if applicable).

D. Procedure for Transfer from Gandhinagar University:

1. Application by the student asking for the Institute/university transfer addressed to HOD/HOI/Principal. The application must be submitted to the student section along with necessary and supporting documents.
2. The Equivalence Committee shall record its decision and the intimation shall be sent to the applicant through the student section.
3. The Migration Certificate / NOC shall be provided to the concerned university only which the candidate has asked for. Thereafter, the concerned university where the student is transferred to, shall bear the whole responsibility of the student.



E. Interpretation of Guidelines

Gandhinagar University shall be the sole competent authority to interpret provisions and pass such other orders as deemed appropriate and essential to facilitate the implementation of the guidelines for the purpose of effective control and administration.

If the student fails to adhere to these rules it may result in denial of the No Objection Certificate.

Note: In case of any discrepancy, the decision of the Vice Chancellor shall stand final.

